



ESCAPE VENDOR CONTRACT

Regional Women's Conference

Event Date: March 25-26, 2011

Location: Camp Chautauqua and Conference Center
9985 Camp Trail
Miamisburg, Ohio 45342

Payment & Cancellation Policy

Full payment and contract are due by **February 25, 2011**. Any contract without complete payment will not be processed. For cancellations received before March 11, 50% of payment will be refunded. If we rebook your space we will refund 100%. No refunds will be made after March 11, 2011. All cancellations and requests for refunds must be in writing and postmarked no later than the stated deadline.

Space is assigned on a first come – first served basis. Contracts should be completed and returned as quickly as possible.

PLEASE PRINT

Name:		
Address:		
City:	State:	Zip:
Company Name (If any):		
Product Selling:		
Phone:	Fax:	Email:

Name and/or Company name and product sold will be printed in Escape program materials that are distributed in registration packets

Exhibitor Registration

Set-Up:

We strongly recommend all vendors set up Thursday between 4 and 8 p.m. If you can't you may set up Friday starting at 9 a.m. and be ready to open by Noon.

Tear-Down:

We will announce to the attendees to make final purchases before 3 p.m. You may pack up and load car before last general session starts but once the session starts you will not be able to load cars. Due to the sensitive nature of the general session, no distractions are allowed.

Sale Hours:

Friday hours are 12 to 9 p.m.* You may stay later after general session. Saturday hours are 8:30 to 3 p.m.*

*Except during general sessions. No selling during these sessions are allowed. A schedule will be provided.

Confirmation:

You will receive a signed copy of this contract as confirmation and receipt of your payment.

According to the Law:

Items may not bear the likeness of any license characters with registered trademarks (e.g. Disney)

Escape or Camp Chautauqua cannot be held liable for any damage or loss to property for any reason.

	<u>Qty.</u>	<u>Cost</u>
10x10 space	_____ X	\$75 = _____
10x15 space	_____ X	\$95 = _____
10x20 space	_____ X	\$115 = _____
Additional 8 ft. tables	_____ X	\$8 = _____
Need Electric? YES	_____ X	\$4 = _____

Additional Vendor Meal Pass _____ X \$20 = _____

Make check payable to: **ESCAPE**

TOTAL DUE \$ _____

One 8 ft. table will be provided for each booth. Additional table rental may be requested for \$8 each. You must supply your own table coverings.

Each vendor contract will include one Vendor pass. This pass covers three meals and admission to general sessions and breakout classes. All vendor guests will need to purchase a \$20 meal pass.

We, the company/vendor named below, having read and agreed to the terms as stated on this form, contract for exhibit space at Escape 2011

FOR: (company/vendor name) _____

By: (signature) _____

Print YOUR name here _____

Date: _____

MAIL CONTRACT and PAYMENT TO:

Escape Exhibitor Registration
Wendy Smith
973 Oceanage Dr.
Florence, KY 41042

Escape Use Only

Contract Accepted by: _____

Total \$ Received _____

Check # _____

Date Received _____

Date Accepted & Returned _____

Direct all inquiries to: Wendy Smith, Vendor Coordinator, at address above or via 859-371-3193.